

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
MARCH 14, 2022

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present – Glen Grimes, Laura Vargas, Jairo Rodriguez, MaryAnn Perro, Adam Chaabane, David Amanullah, Christine Tiseo, Joe Giammarella-(via Zoom)

Members Absent – Shannon Marren

Also Present – Michele Pillari, Paul Murphy, Adam Weiss

PRESENTATION - Jim Cerullo, of Wielkoltz & Co., presented the 2021 Financial Audit results.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board **does**/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:08 p.m. by VARGAS, seconded by RODRIGUEZ
Voice Vote: 8 YES

Motion to return to Regular Session at 7:55 p.m. by VARGAS, seconded by GRIMES
Voice Vote: 8 YES

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

222-234 - APPROVAL OF MINUTES

Motion by VARGAS Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the February 14, 2022 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the February 14, 2022 regular meeting.

Roll Call: 8 YES

SUPERINTENDENT’S REPORT

ECAC committees have been meeting to plan our Week of the Young Child Kick Off happening the first week of April. More information will be coming out soon about the week's special events for our preschoolers and their families. Save the Date for a Preschool Open House at School 1 from 6-7 PM Thursday, April 7th. National SEL Day was Friday, March 1. The importance of SEL has been highlighted during the pandemic for students and staff alike. Mrs. Sanducci and Ms. McGinnis at CO School led a school-wide guided meditation and an announcement over the loudspeaker. Mrs. Sanducci also provided resources to our staff for students. United We Create will be sending CO School two videos as part of the grant. The first video entitled, "Good Character", will be available the week of March 21-25 and the second entitled, "Music and Movement Where Muslims Live", will be available the week of March 28-April 1. Our annual Spring Food Drive is underway at CO school. We are collecting until March 18th! Read Across America Week was celebrated across the district with lots of fun events for the students. Thank you to all of our guest readers from the community. We appreciate all of your continued support! Trimester 2 has closed for CO and BG Schools. Report cards are posted in the Parent Portal on Friday, March 18th. Young Audiences will host a virtual assembly for the students at BG School on the topic of Good Character. BG School is participating in the Kids Heart Challenge to raise our school’s overall fitness. The monies collected from this fundraiser will be donated directly to the American Heart Association. In honor of St. Patrick’s Day on Thursday, everyone in the district is invited to wear green!

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by VARGAS Seconded by RODRIGUEZ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 222-235 through 222-243.

Roll Call: 8 YES

222-235 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$313,583.71, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#69	\$264,938.85
#L65	\$ 48,644.86

222-236-HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent’s decision in HIB Investigation #2022-09 & 2022-10, for the reasons set forth in the Superintendent’s decision to the student’s parents.

222-237 - ACCEPTANCE OF RESIGNATION – M. RIGGI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Mark Riggi, full time custodian, effective February 17, 2022.

222-238 - APPROVAL OF MATERNITY/FAMILY LEAVE – J. CALABRESE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve maternity/family leave for Jessica Calabrese, under the Federal Family Leave Act, from May 31, 2022 – June 27, 2022, utilizing accumulated sick/personal days. Following the FFLA, leave will be taken under the NJ Family Leave Act, from September 1, 2022-November 25, 2022. Expected return to work, November 28, 2022.

222-239 - ACCEPTANCE OF RESIGNATION – L. D’ASTOLFO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Lawrence D’Astolfo, part time aide, effective March 29, 2022.

222-240 - APPOINTMENT-MEMORIAL AFTERSCHOOL ENRICHMENT PROGRAM STIPEND - REVISION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to revise the appointment of Elizabeth Tolley, Mustang Academy Facts & Snacks advisor, to reflect an end date of 3/4/22.

222-241 - RESCIND APPOINTMENT – J. HIBBERT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to rescind the appointment of Jenelle Hibbert, lunch aide, previously approved at the 11/15/21 meeting.

222-242 - RESCIND APPOINTMENT – A. ROSSI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to rescind the appointment of Anna Rossi, lunch aide, previously approved at the 12/20/21 meeting.

222-243 - RESCIND APPOINTMENT – J. TORRES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to rescind the appointment of Jacqueline Torres, pt library aide, previously approved at the 12/20/21 meeting.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

222-244- RATIFY APPROVAL OF MEMORIAL’S AFTERSCHOOL ENRICHMENT PROGRAMS STIPENDS

Motion by: RODRIGUEZ Seconded by: VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to ratify approval of staff to run Memorial School’s Afterschool Enrichment Programs, at \$40/hr., 4 hours per week, as follows:

ACTIVITY	ADVISOR	DATES OF PROGRAM
Facts and Snacks	Jenna Moore	3/8/22-3/31/22

Roll Call: 8 YES

222-245- RATIFY APPROVAL OF HOME INSTRUCTION

Motion by: VARGAS Seconded by: GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to ratify approval of home instruction for student ID#32615. Instruction provided by Elizabeth Boonstra, at a rate of \$40/hr., not to exceed 10 hours per week, effective March 7, 2022-TBD.

Roll Call: 8 YES

222-246-APPOINTMENT OF HIRE – FT CUSTODIAN – M. REGALADO

Motion by VARGAS Seconded by GIAMMARELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Maribel Regalado, as a full time custodian,(currently PT custodian) Step I, \$45,895, pro-rated, as per current WPEA agreement, effective March 16, 2022-June 30, 2022.

Roll Call: 8 YES

222-247-APPOINTMENT OF HIRE – SUBSTITUTE CUSTODIAN- P. BONNET

Motion by VARGAS Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Pierre Bonnet, as an on call, substitute custodian, at a rate of \$20/hr.(no black seal), effective pending receipt of proper paperwork- June 30, 2022.

Roll Call: 8 YES

222-248-APPOINTMENT OF HIRE – SUBSTITUTE CUSTODIAN- L. SAMANIEGO

Motion by RODRIGUEZ Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Lenin Samaniego, as an on call, substitute custodian, at a rate of \$20/hr.(no black seal), effective pending receipt of proper paperwork- June 30, 2022.

Roll Call: 8 YES

222-249-APPOINTMENT OF HIRE – SUBSTITUTE CUSTODIAN- M. REGALADO

Motion by RODRIGUEZ Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Marisol Regalado, as an on call, substitute custodian, at a rate of \$20/hr.(no black seal), effective pending receipt of proper paperwork- June 30, 2022.

Roll Call: 8 YES

222-250-APPROVAL OF PAID ADMINISTRATIVE LEAVE

Motion by VARGAS Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve paid administrative leave for employee ID #4651, for the dates of 3/1/22, 3/2/22, 3/3/22, & 3/4/22.

Roll Call: 8 YES

222-251-APPROVAL OF PAID ADMINISTRATIVE LEAVE

Motion by RODRIGUEZ Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve paid administrative leave for employee ID #4536, effective 3/10/22 until further notice.

Roll Call: 8 YES

222-252- WORKSHOP/TRAVEL REIMBURSEMENT

Motion by VARGAS Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2021-2022 school year.

Roll Call: 8 YES

Name	Activity	Date	Fee	Travel	Expenses
Meghan McGinnis	Fundations (Virtual)	3/21/2022	\$289	NA	NA

FINANCE:

222-253-ACCEPTANCE OF THE 2021 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Motion by PERRO, Seconded by CHAABANE.

BE IT RESOLVED, THE WOODLAND PARK BOARD OF EDUCATION has received and accepts the audit report for the fiscal year ended June 30, 2021, prepared by Wiekotz & Co., Certified Public Accountants and further resolved, that the Woodland Park Board of Education has reviewed and discussed the audit recommendations and has approved the Corrective Action Plan for the audit recommendations.

Roll Call: 8 YES

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	PLANNED COMPLETION DATE OF IMPLEMENTATION
Financial Accounting Reporting 2021-01 The budget appropriation for transfer to Charter Schools was over-expended by \$50,924.00.	That budget transfers be made to line items prior to expenditure so as to avoid over-expenditures.	All budget transfers made to line items shall be made prior to expenditures.	Business Administrator	Immediately
2020-02 Several items that exceeded the capitalization threshold were charged to various Fund II Budget Accounts instead of Fund 12 Capital Outlay Accounts.	That purchases meeting the capitalization threshold for fixed assets be budgeted and expended from Fund 12 Capital Outlay appropriations.	Purchases meeting the capitalization threshold for fixed assets shall be budgeted and expended from Fund 12 Capital Outlay appropriations only.	Business Administrator	Immediately

222-254 -APPROVAL OF CONTRACT – BLAZER WORKS/PROCARE THERAPY- REVISION

Motion by PERRO Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Blazer Works, to provide a C.N.A., to assist with contact tracing within the school district. \$78/hr., no to exceed 37.5 hours per week, effective **2/2/22-2/3/22.**

Roll Call: 8 YES

222-255 -RATIFY APPROVAL OF CONTRACT – BLAZER WORKS/PROCARE THERAPY

Motion by VARGAS Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of contract with Blazer Works, to provide a C.N.A., to assist with contact tracing within the school district. \$75/hr., no to exceed 37.5 hours per week, effective 2/28/22-6/27/22.

Roll Call: 8 YES

BUILDINGS & GROUNDS:

222-256-ACCEPTANCE OF DONATION

Motion by VARGAS Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept donation of a laptop computer, for a student in need, from the Hanley family of Woodland Park.

Roll Call: 8 YES

POLICY:

222-257-APPROVAL OF NEW POLICIES & REGULATIONS – 2ND READING & ADOPTION

Motion by VARGAS Seconded by GIAMMARELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2nd reading & adoption of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
2431.4 & R2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries	Mandated
R2460.30	Additional/Compensatory Special Education and Related Services	Mandated
R2622	Student Assessment	Mandated
5541	Anti-Hazing	Mandated
R8465	Bias Crimes and Bias-Related Acts	Mandated

Roll Call: 8 YES

COMMITTEE REPORTS

Negotiations: Mrs. Perro said the committee discussed parameters of negotiations. Stated they will bring this to the full Board. The committee will then reach out to the WPPSA to set a date to reconvene and continue negotiations. They will also touch base on other administrative contracts that need to be completed.

Buildings & Grounds: Mr. Chaabane said the committee met and discussed three topics:

1. Repairs needed on the grounds at School 1.
2. The need to give the town direction by the end of May so that the repairs to the sidewalks and curbs could be completed.
3. Chief Uzzalino met with the committee to discuss the management of the grounds of School 1, after school hours.

The committee will bring to the full Board the suggestion to have our contracted engineer survey the property confirming repairs and specifications for the town, needed to complete the project at School 1.

PUBLIC HEARING

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Sanjay Desai – 186 Mt. Pleasant Ave.

Mr. Desai asked how many of our custodians have a black seal license. He also asked if the Supervisor of Facilities and Security has a black seal license. He feels that he should have one in that position. Mr. Desai spoke about School

1. He thinks we should put out a referendum to purchase additional space for the Pre-K. He also thinks they should take the basketball hoops down off the property for safety reasons.

Mrs. Perro responded to Mr. Desai and stated that they are making decisions regarding the basketball court and playground at School 1 based on Chief Uzzalino's recommendations. Dr. Pillari also responded stating that she didn't have the exact number of black seals at the moment, but all custodial staff and the Supervisor are in compliance with their licenses and are adhering to the contract in keeping up with said licenses. She also said that we will not put out a referendum as not to cause any additional burden on the taxpayers.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

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- 4) The board does/**does not** expect to take action after Executive Session.

Motion to go into Executive Session at 8:35 p.m. by VARGAS, seconded by RODRIGUEZ
Voice Vote: 8 YES

Motion to return to Regular Session at 9:46 p.m. by VARGAS, seconded by RODRIGUEZ
Voice Vote: 8 YES

ADJOURNMENT

Motion to adjourn at 9:46 p.m. by VARGAS, Seconded by RODRIGUEZ
Voice Vote: 8 YES

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION MINUTES**

EXECUTIVE SESSION I

- The Superintendent discussed the two paid administrative leaves that are on the agenda

EXECUTIVE SESSION II

- The Superintendent discussed HIB cases #2022-11, 2022-12 & 2022-13
- The Board discussed negotiations